

WAAN NOTIFICATION SYSTEM AVAILABLE TO HAMPTON ROADS INSTALLATIONS

With the on-set of winter weather threatening the Hampton Roads area, Sailors and civilians assigned to Navy installations can receive alert messages on emergency information, to include inclement weather, crisis events and road closings through the Commander, Navy Installation Command (CNIC) Shore Wide Area Alert Network or WAAN system. Tragedies such as Hurricane Katrina and shootings at Virginia Tech and Fort Hood clearly demonstrate that being able to put out emergency information quickly is vital to the safety of personnel. Government agencies, educational institutions and private industry have taken great strides to develop critical emergency notification methods to protect life, limb, property and operational capabilities.

The Navy has developed a method to do that. But, to take full advantage of the system, users need to register their emergency contact information to get alerts when they are not at their computers.

The Shore Wide Area Alert Network (WAAN) has been developed to provide Navy Installations with an effective and reliable mass notification system that can be used during a crisis to warn affected personnel. The WAAN consists of four sub-systems: Computer Desktop Notification System (CDNS), Automated Telephone Notification System (ATNS), Giant Voice (GV), and Interior Voice (IV).

CDNS and ATNS have been rolled out to each NMCI users in the form of the AtHoc Self Service client which starts automatically on computers at startup. Users are automatically registered for CDNS messages when they log into an NMCI computer via their Common Access Card (CAC). All NMCI users must manually register their emergency contact information via the AtHoc Self Service client in order to receive WAAN ATNS or e-mail/text notifications.

Instructions for adding contact information to the WAAN using the AtHoc Self Service client are:

- Right-click on the AtHoc Self Service client (Purple Globe) icon in the users system tray, at the bottom of the computer screen.
- Select "Access Self Service" from the pop-up menu.
- The Athoc Self Service client will open. Select the "My Info" tab and update your Last Name, First Name, and Display Name and save. Do not enter PIN information.
- Select the "Devices" tab and enter your contact information in the appropriate fields and save.
- This completes the registration process.

For assistance with these instructions or with technical issues, please ontact the CNIC Help Desk at 1-888-264-4255, DSN: 942-6597, <https://supportcenter.cnic.navy.mil>

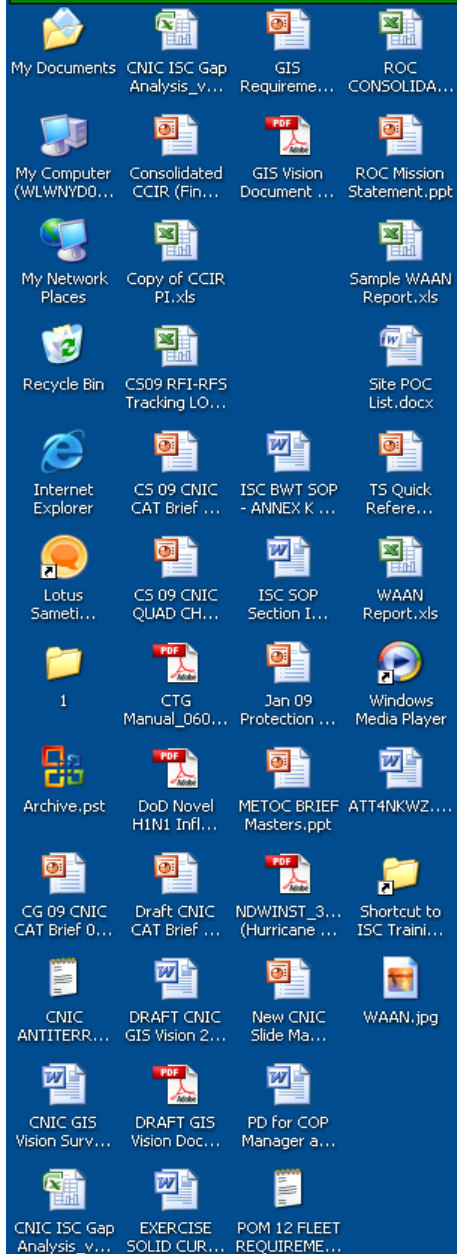
WAAN REGISTRATION INSTRUCTIONS



CDR Suzanne Montgomery
CNIC N36

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1/11/2011 15:53:27



Right-click on the **Self-Service Icon**
(Purple Globe) in your system tray

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My Documents CNIC ISC Gap Analysis_v... GIS Requireme... ROC CONSOLIDA...

My Computer (WLWNYD0... Consolidated CCIR (Fin... GIS Vision Document ... ROC Mission Statement.ppt

My Network Places Copy of CCIR PI.xls Sample WAAN Report.xls

Recycle Bin CS09 RFI-RFS Tracking LO... Site POC List.docx

Internet Explorer CS 09 CNIC CAT Brief ... ISC BWT SOP - ANNEX K ... TS Quick Refere...

Lotus Sameti... CS 09 CNIC QUAD CH... ISC SOP Section I... WAAN Report.xls

1 CTG Manual_060... Jan 09 Protection ... Windows Media Player

Archive.pst DoD Novel H1N1 Infl... METOC BRIEF Masters.ppt ATT4NKWZ....

CG 09 CNIC CAT Brief 0... Draft CNIC CAT Brief ... NDWINST_3... (Hurricane ... Shortcut to ISC Traini...

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CNIC GIS Vision Surv... DRAFT GIS Vision Doc... PD for COP Manager a...

CNIC ISC Gap Analysis_v... EXERCISE SOLID CUR... POM 12 FLEET REQUIREME...

NDW Unit Alerts R...

Select "Access Self Service."

Refresh Client Application
Dismiss All Popups
☒ Enable Popup Auto Focus
Connection Options ...
Access Self Service
About

Start

Microsoft Office PowerP... Self-service :: Devices S...

9:23
Wednesday



Washington Navy Yard

Hello, Daniel Haacke | [Sign out](#) | [Help](#)

Inbox

My Info

Devices



User Information

Fields marked with * are mandatory.

Basic Attributes

* **Username:** daniel.haacke

First Name: Daniel

Last Name: Haacke

Display Name: Daniel Haacke

Created On: 10/7/2008 6:34:11 AM

* **Status:** Enabled

* **Organizational Hierarchy:** /

COOP Activation/Relocation:

Buildings:
(Press "Ctrl" for multi-selection.)

- 1
- 100
- 101
- 104

* **Command Name:**
(Press "Ctrl" for multi-selection.)

- CNIC
- Field Support Activity
- HQ NDW
- MSC

Click "My Info" to update your display name, Building, and Command name.

Update your First, Last, and Display Name.

Enter the Command Name for your organization.

Save [Reset](#)



Washington Navy Yard

Hello, Daniel Haacke | [Sign out](#) | [Help](#)

Inbox

My Info

Devices



Self Service Devices

Fields marked with * are mandatory.

▼ Mandatory Devices

Email - Work - Primary:

declan.mulqueen@navy.mil

Phone - Work:

2024339337

▼ Optional Devices

** Note: Mobile Phone/SMS required for government provided phones

Email - Work - Secondary:

Phone - Mobile:

5551231234

SMS:

5551231234

TTY/TTD Phone:

Email - Home:

declan.mulqueen@home.com

Phone - Home:

5551231234

Pager (Numeric):

Select Carrier

Pager (One Way):

Select Carrier

Pager (Two Way):

Select Carrier

Click "Devices" to update your contact information.

Work phone and email are required.

It is highly recommended you add personal contact information to ensure you receive important notifications

Allows you to receive Text messages.

Save !

[Reset](#)



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ASSISTANCE

- ***Please contact the CNIC Help Desk for any assistance with these instructions or other technical issues with AtHoc WAAN.***

***C4I CNIC Support Center
888-264-4255, DSN: 942-6597
[HTTPS://SUPPORTCENTER.CNIC.NAVY.MIL](https://supportcenter.cnic.navy.mil)***

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